

SFX School Community Group (SCG) Meeting

Weeks 3 & 7 - 5:30pm - School Library



Date: Tuesday 2.09.25 5:30pm

Present: Tony H, Kasey M, Hayley L, Chris H, Katrina M, Wendy B, Maree M, Claire S, Rochelle M, Mitch N, Archana S, Emily BC, Erica S, Kuranda K, Kim B, Stacey E, Claudia C

Apologies: Stacey B, Liz H, Amy F, Tara S, Ash O, Rach L, Keira B, Jenna O, Sarah L

Agenda Item	Notes	Actions / Person Responsible
Prayer Beginning of Meeting Prayer	<i>In the name of the Father, and of the Son, and of the Holy Spirit. Lord, God of creation, your Spirit moves where it will and it can be discerned wherever people of good will are searching for the truth. Help us to work together in this meeting, to make decisions for the good of our school, our community and our culture. May we offer the world around us a vision of the good life that is grounded in the Gospel of hope. May we be reflective and discerning making decisions on what is best for our students and children, and always holding fast to what is good. This prayer we offer to you, God of all creation. Amen. In the name of the Father, and of the Son, and of the Holy Spirit.</i>	Stacey
Meeting Agenda Overview	<ul style="list-style-type: none"> • Group Norms, record attendance • Business Arising From Previous Meeting • Working Bee • Volunteers • Community Group Events • Parent Contributions • Community Events & Initiatives • Open Floor - Questions & Feedback 	Stacey to outline
Group Norms	<p>Chairperson - Stacey Note Taker - Maree Format - School Community Groups (SCGs) are flexible and responsive groups that support the mission and goals of the school. DLCS guidelines here for reference. Agenda - School sends a Compass announcement for agenda items, to be emailed to Maree by Thursday COB, the week before.</p>	<p>If anyone is interested in taking on a larger role in the SCG, please express your interest by emailing Tony Hunter directly</p> <p>The community group thanks Stacey Briggs for holding the position as Chairperson for the last two years. Thank you again for everything you have contributed to the school Stacey! The group is now seeking a new Chairperson to read out the agenda at our meetings. Anyone that is interested in being part of the school community and helping out with the meetings is welcome to come along to the next one or email Tony directly.</p>

Business Arising From Previous Meeting	<p>Welcome to any newcomers and thank you to those who continue to contribute and join these meetings!</p> <p><u>School Grounds Improvements</u> Maree has organised and collated all suggestions from the last few meetings and sent them to Tony who has confirmed that several <u>minor repairs and projects</u> are underway. The toilet refurbishment is the priority for the Catholic Schools Office at the moment and no new major projects can be committed to until this is finalised.</p> <p><i>Included but not limited to: sandpit cover, broken playground equipment, Martin St fence replacement, broken shade cloth over deck, replacing worn out soft fall (obstacle course area), updating gardens surrounding deck (to reduce wildlife habitat and with Rochelle horticulturalist's input), murals, rainbow seat area refresh, rubbish, adding seating to trees around obstacle course area, toilets, Street Library</i></p> <p><u>Father's Day Stall</u> - Has been mentioned at several meetings this year, feedback on congestion and assortment is appreciated and has been considered by Tony and Kristie W in planning.</p> <p><u>Carols On The Green</u> - In the last meeting, scaling up the event to include food etc was discussed. This would require a keen individual to lead and manage.</p> <p><u>Class Parents 2026</u> Parents will be invited to nominate themselves for Class Parent from Step Up Day Term 4 Week 10 then announced 2026 Term 1 Week 1 to help with coordination of initiatives early in the school year and continue our great work on building community spirit.</p>	<p>Maree to briefly outline</p> <p>It is noted that budget restraints from the CSO do hamper commitment to major project suggestions from the community. The Leadership Team will review these and advise the SCG next year on whether there is scope in the future.</p> <p>Tony will share info with the school community via Compass. Thank you to Kristie W and the staff who helped run the stall which was very well received with many items selling out quickly!</p> <p>Is there someone in the group that would be interested? If so, it can be added to the agenda for the next meeting. If not, the event will remain as is. Feedback from the group was that food available from the canteen at past events was distracting and took focus from the carols. Teacher's capacity for the event involves preparing equipment and rehearsal practise and there was not a parent/carer at the meeting in a position to scale up the event. As a result, the Carols will continue as originally planned. A date will be added to the calendar soon.</p>
Volunteers	<p>Thank you to those who helped with the below events, your valuable time is very much appreciated!</p> <ul style="list-style-type: none"> - Grandparents Day Afternoon Tea - Book Week Stalls - Kindergarten Transition Morning Tea 	<p>Can we please add a volunteer recognition or appreciation section to the Newsletter? The group agreed this would help recognise the efforts of the wonderful volunteers in our school community. Canteen volunteers could also be included. First names and last initial would be sufficient.</p>
Working Bee Group	<p>Thank you Amy Frawley for leading the Working Bee initiative! Term 3 working bee was cancelled due to rain. Term 4 scheduled for Saturday 15th November</p>	<p>Can we please get a minimum number of volunteers and equipment required to go ahead and which items will be</p>

	<ol style="list-style-type: none"> 1. Sandpit fill 2. Tidy garden bed area behind Japanese room 3. Tidy Swift St fence line 4. Tidy mulch from dead tree stumps 5. Line painting under cola (hopscotch, counting numbers etc), handball courts, basketball court 6. Sand and paint Rainbow seats (Swift St fence line) 	<p>addressed? This helps Class Parents with recruitment. <i>Eg, At least 2 people from each year group (14 ppl total), a ute, 6 shovels and 3 buckets are needed at a minimum to address items 1-4. An additional 6 people and 2 rolls of painter's tape are required to address items 5-6 or they will be postponed to Term 1, 2026.</i></p> <p>The group agreed to re-visit this in the next meeting and the working bee is still scheduled to go ahead in Term 4.</p> <p>Does anyone have a ute or trailer that can be used? Otherwise, a Compass callout is needed. Kuranda K, Hayley L and Rochelle M have kindly offered use of a trailer or ute for the day.</p> <p>Tony to please add to School Calendar.</p>
Community Group Events	<p>Disco T3W9 Fri 19th Sept 2025 K-2: 4:30-5:30pm 3-6: 6-7pm</p> <hr/> <p><u>Term 1 2026</u> <u>School-led events</u> Kinder Parent Day 1 Morning Tea Family, Faith, Fun K-2 Welcome BBQ K-2 or K-6 (TBC)</p> <p><u>SCG-led event</u> Family Barn Dance</p>	<p>Tony/Kasey & SRC to confirm theme. Maree and disco team to fill volunteer roster via Class Parent chats, create invitation and source decorations. The theme is Hawaiian! The invitation has been sent via Class WhatsApp groups and the volunteer roster is being filled. Claudia C has noted it would be great to try and reduce the amount of plastic at the event.</p> <p>Tony to send invitations via Compass, add to Newsletter week 8, raise at Assembly and print poster for hall.</p> <hr/> <p>Class Parents can help with volunteers if needed. Parent help for the dinner component would be greatly appreciated to ensure there is time for all the planned activities.</p> <p>Maree has offered to lead the Family Barn Dance. Tony to provide date and add to calendar (<i>Thur or odd Fri evening</i>). Discuss next year.</p>

	<p><u>Term 2 2026</u> Family Outdoor Movie Night Early T2 Idea from community includes food trucks for catering</p> <p><u>Term 3 2026</u> Disco</p> <p><u>Term 4 2026</u> Family Social Event K-6 eg Family Waterslide Social</p>	<p>Anna K has offered to lead the outdoor movie night, thank you! Discuss next year.</p> <p>Review this idea in Term 1 2026</p> <p>Review this idea in Term 1 2026</p>
Parent Contributions	<p>Wait Mate Initiative Initiative where parents are onboard about delaying giving kids smart phones (not phones in general) to their children and by many kids delaying, social pressures for kids can be reduced. Tony has advised this is a parent-led initiative rather than school-led.</p> <p>Swift St Parking There have been questions about limited parking which is unfortunately unavoidable with 3 large schools next to each other. Tony has advised that SFX families are welcome to park in the church car park on Cherry St if needed.</p> <p>Student Achievements There is a question about recognising children's extra-curricular activities. Tony has advised that parents are welcome to share if their child has done something amazing, so it can be acknowledged by the school community.</p> <p>Uniform Options There is a question about winter pants for girls specifically. Tony has advised that any adaptations to uniform are warmly welcomed and we would go through all the correct consultation procedures.</p>	<p>Danielle S Thank you to Claudia C who outlined to the group what this initiative involves. The group was also reminded of the school's mobile phone policy. Tony mentioned the possibility of a guest speaker on smart phone education for parents. Claudia C offered to write a small blurb encouraging parents to participate. Class Parents will send the link to their classes for parents to opt in. Tony to add to Week 8 Newsletter.</p> <p>Kuranda K Ideas about a pedestrian crossing on Crane St and a potential drop off zone were discussed. It was noted that these ideas have been explored by the school previously but council regulations have prevented these from happening. The pedestrian island was installed on Crane St to help with road crossing safety.</p> <p>Rach L The class parents have reminded parents via Class WhatsApp groups to please reach out if they would like to share news about their child so it can be acknowledged.</p> <p>Kuranda K Anecdotal feedback from students included that in cold weather, stockings can be itchy and the track pants may be too masculine for some. School staff advised that thick, navy tights can be worn under the skort in winter if girls do not want to wear the track pants</p>

		or stockings. It was noted that some families appreciated the simplified uniform options to help keep costs down. However, the group is agreeable on moving forward with the motion of introducing female winter pants. The next step in the consultation process involves the school surveying the school community which Tony will lead.
Open Floor - Questions & Feedback	MS Readathon (annually in August) Has this ever been considered? The school agreed that it could be put in the newsletter for next year for families to opt in. Stacey E has been encouraged to share with the school her child's achievement in raising money for this worthy cause so it can be recognised by the school community. Well done Nixon!	
Upcoming SCG Meetings	TERM 4 Week 3: Tuesday 28th October Week 7: Tuesday 25th November	
Some Key Dates TERM 3	WK 7	SCG Meeting Tues 2nd Sept SRC Waste Free Wed Wed 3rd Sept Father's Day Celebrations Fri 5th Sept <i>Breakfast 7:30-8:30am</i> <i>Liturgy 9:15am</i>
	WK 8	Kinder Transition Day 1 Mon 8th Sept Parent's Guide to Puberty Tue 9th Sept <i>5:30-6:30pm @SFX</i>
		Class Parents have reminded parents about Waste Free Wednesday via Class WhatsApp groups. Justine from Ballina Shire Council has been involved and Council will support with prizes. Claudia C would like to see the amount of rubbish, packaging and processed foods in the school reduced. The school is currently working on this by introducing regular rubbish clean ups. It was noted that attitudes during COVID hindered this and that Waste Free Wednesday was a good starting point to make sustainability a focus again. "Nude food" was another idea discussed. Claudia C noted that she is happy to assist with any sustainability efforts in coordination with the school. Return and Earn was also discussed and can be revisited in Term 4 or 2026.
		Thank you to volunteers Kurt, Leanne, Stacey, Kahlee and Sarah! Volunteers emailed individually by Hayley Loadsman.

	WK 9	Kinder Transition Day 2 Mon 15th Sept Disco Fri 19th Sept <i>K-2 4:30-5:30pm</i> <i>3-6 6:00 - 7:00pm</i>	Incorrect Disco times on W4 newsletter will be rectified in W6 newsletter.
	WK 10		
TERM 4	WK 1		
	WK 2	Kinder Transition Day 3 Mon 20th Oct	
	WK 3	Kinder Transition Day 4 Mon 27th Oct SCG Meeting Tues 28th Oct Swimming Intensives World Teacher's Day Fri 31st Oct	Sport coordinators will confirm dates soon
	WK 4	Kinder Transition Day 5 Mon 3rd Nov Swimming Intensives & Carnival	Sport coordinators will confirm date soon. It was noted in an earlier meeting that parent races could be a fun idea. Katrina M noted that adding extra events to the day is tricky because of the limited time available to run all of the student races. It was also noted that OH&S regulations for swimming carnivals are now highly stringent, this is why "free time" in the pool is not on the agenda. The carnival is having a re-vamp this year and more details will be available soon. Parent volunteers would be highly appreciated. The group recognised the incredible efforts of the Sports Coordinators and those staff who have also assisted with carnivals and sports initiatives in the face of wet weather, cancellations and re-scheduling. Thank you!
	WK 5	Kinder Transition Day 6 Mon 10th Nov Y6 Canberra All Week Working Bee Sat 15th Nov	
	WK 6	Nano Nagle Feast Day Fri 21st Nov	
	WK 7	SCG Meeting Tues 25th Nov	
	WK 8	SFX Feast Day Wed 3rd Dec	SFX School Staff to manage, as per tradition. Parents and carers welcome to attend.
	WK 9	Carols On The Green?	Hayley Loadsman AP will confirm date soon.

	WK 10	Step Up Day?	Date to be confirmed in Term 4
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