

# Second Hand Uniform Order Request Form



Thank you for supporting our Second Hand Uniform Shop. All proceeds go back into our school community. Please fill out the form below and return it to the office or email it to the address below and one of our volunteers will be in touch regarding availability, payment and collection.

[balp@lism.catholic.edu.au](mailto:balp@lism.catholic.edu.au)

Date Submitted: \_\_\_\_\_

Parent/Carer Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Student Name: \_\_\_\_\_ Class: \_\_\_\_\_

Item	Size (e.g. 6, 8, 10)	Quantity	Price Each (if known)	Notes
Polo Shirt				
Shorts				
Skirt/Skort				
Culotte				
Jacket				
Fleece Jumper				
Wide Brimmed Hat				
Fleece Track Pants				
Microfibre Track Pants				
Library Bag				
Shoes				

For Office Use Only (please circle)

Order Fulfilled?	<input type="checkbox"/> All Items Fulfilled <input type="checkbox"/> Some Items Fulfilled <input type="checkbox"/> No Items Available	Total Cost?	\$	Date:
Parent/Carer Contacted?  <i>Would the parent/carers like their order form to be held on file if new items become available?</i>	<input type="checkbox"/> Y / <input type="checkbox"/> N  <input type="checkbox"/> Y / <input type="checkbox"/> N			Date:
Parent/Carer Collected & Order Complete?	<input type="checkbox"/> Y / <input type="checkbox"/> N			Date: Sign: